

**RECORD OF PROCEEDINGS OF THE REGULAR MEETING  
OF THE PAGOSA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS**

**SEPTEMBER 14, 2010**

The regular meeting of the Pagosa Fire Protection District Board of Directors was held Tuesday, September 14, 2010, in the training room at Station #1.

1. Chairman LeRoy Lattin called the meeting to order at 6:32 p.m. The following directors were present: David Blake and John Weiss. Directors Taro Hill and Dick Cole were excused from the meeting.
2. The minutes of the August 10<sup>th</sup> meeting were approved as written on a motion by John Weiss, second by David Blake and passed. The financial statement was presented in two (2) formats. One format was a QuickBooks standard presentation and the other was a detailed line by line accounting that was color coded to show either positive or negative balances. The overall review indicated an approximate surplus of \$28,000.
3. Assistant Chief Bower pointed out that Specific Ownership was at 48% of the estimated collections; down from 70% at the same time last year. A discussion ensued regarding the reason for the decline and it was speculated that there has been an exodus of owners from the county as well as a probable deferral of new car purchases because of the decline in the economic climate.
4. Assistant Chief Bower further discussed that the property tax valuation is forecasting an increase in the District revenues for 2011 of about \$6600; hence a flat budget is on the horizon for the District.
5. The District Audit for 2009 was presented and reviewed by Frankie White, C.P.A. and partner of Clark, White & Associates. Mrs. White pointed out that there may be some weakness in our internal control due to staff limitations; however it has been acknowledged that the Board has and will continue to exercise compensating control in the areas where there is a concern. David Blake made a motion to accept the audit, a second by John Weiss and passed.
6. Chairman Lattin expressed his appreciation and gratitude to the staff for another clean audit and most expressly to Assistant Chief Bower for her continued stewardship of the District finances.

7. The Chief reported on the following items:

- The Hinsdale County CWPP and our emergency response to this area outside our District is still a concern. Should we attempt an inclusion or develop an IGA to recoup our costs of responding to emergencies in that area?
- Further discussion of this issue and the inclusions in the remainder of Archuleta and the BootJack Ranch in Mineral County prompted the scheduling of a work session to explore options for inclusion or other solutions to these issues. The work session is to be held, Tuesday, October 12<sup>th</sup> at 4:30 p.m. in the training room of Station 1.
- A Firefighter program has been launched at the Pagosa Springs High School and has 10 junior and senior students participating.
- Another grant has been submitted by Gemsbok Consulting in an attempt to procure funds for the completion of the training room at Station 7.
- Progress is being made on the relocation of Combined Dispatch. A lease has been negotiated at the Village Center and the move is imminent. There continues to be failures of the 911 system and its replacement is paramount for the Combined Dispatch Committee.
- The career staff has proposed a new working schedule to ensure that we have adequate and confirmed weekend duty coverage. This schedule should eliminate excessive comp time accrual and the requirement for payment of pager time.

8. There being no further business, the meeting was adjourned at 8:12 p.m.

DISTRICT SEAL

Respectfully submitted,

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Richard A. Cole  
Secretary/Treasurer