

**RECORD OF THE PROCEEDINGS OF THE REGULAR MEETING  
OF THE PAGOSA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS**

A regular meeting of the Board of Directors of the Pagosa Fire Protection District was held on Tuesday evening June 9, 2009 in the training room of Fire Station 1 at 191 North Pagosa Boulevard. Chairman Ron Maez called the meeting to order at 6:30 P.M.

Present were Directors Ron Maez, LeRoy Lattin, Bob Frye, Michael Howell and Dick Cole. Also present were Chief Ron Thompson, Assistant Chief Manny Trujillo and Assistant Chief - Administration Diane Bower. Present in the audience were Volunteer Fire Fighters Thad McKain, Bill Wilcox and Kathy Wilcox. During the meeting, Chief Trujillo, Chief Bower and the Volunteer Firefighters responded to a lightning caused structure fire.

The minutes from our May 5<sup>th</sup> meeting were reviewed by the Board. Director Frye made a motion that the minutes be accepted as presented. Director Lattin seconded the motion which was approved by unanimous vote.

Fire District Financial Statements for the months of April and May 2009 were next reviewed by the Board. Director Lattin noticed that the \$120 expense for Fire Station 7 was listed. Assistant Chief Bower said that it was a mistake and there should be zero expense listed. The Financial Statements as corrected were approved by Board consensus.

Chief Thompson next presented his monthly report to the Board. He first drew the attention of Board members to the staff report filed by Administrative Assistant Priscilla Roberts. He said he wanted the Board to be aware that Mrs. Roberts has become increasingly busy because of increased activity surrounding burn permits, telephone calls and other general admin' duties. He reported that some volunteers have been helping her with the additional work load.

He then presented a verbal report to the Board regarding Fire District activities for the month of May. He said the Safety Expo went very well due to a great deal of work by Firefighter Kelly Robertson which was coordinated with Drew Peterson, Mike Alley and others. He also reported that bad weather affected the attendance but participants are excited about plans for next year's event.

Chief Thompson said he toured the San Juan River Ranch Property on May 11, 2009. That development is one of the properties interested in inclusion. He said that the Ranch property is not highly populated but developed property and homes are high value. He also said there are good water sources on the property.

He said that he recently attended a meeting involving The Safe Schools project. He said the project is a joint one between Archuleta and La Plata Counties that is funded with a \$100,000 grant. He explained the school districts are working to enact an emergency system that will use the same I.C.S. emergency agencies use.

The Chief reported that several of our volunteers participated in a recent joint emergency

**exercise that was held at the Durango Airport. He said the event occurs every two years.**

**He reported that on May 14, 2009 there was a semi-annual meeting between authorities from PAWS, the town, the county and the fire district. He said that all new fire hydrants installed will have Storz connections and be consistent with N.F.P.A. standards. He said the district is working with PAWS through a fire hydrant permit program. He further reported that there were good discussions during the meeting about expansion of the water system and the proposed Dry Gulch reservoir.**

**Chief Thompson reported that on May 9, 2009 several of our district firefighters attended the Wildfire Academy in Montrose. He said that three of our firefighters are working on becoming Engine Boss qualified because the District has only David Hartman as a qualified Engine Boss.**

**He reported that the District's Fire Training Facility is being used regularly by surrounding fire departments and further that on May 30, 2009, Firefighting Certification Tests were well attended. He added that those departments attending are required to pay the wages of our District Training Officer during the training sessions.**

**Addressing Issues and Items of Interest the Chief presented Board Members with a written outline which is incorporated herein by reference. He reported that plans for the Belgium Fire District visit are progressing well. He said the visit should produce public relations opportunities for The District and that he plans on several K Wolf radio messages.**

**He said the anticipated cost for the reception is \$700.00 and asked if the District can help with the expenses. Director Frye made a motion that The District contribute \$300.00 to the program which was seconded by Director Lattin. There followed a general discussion regarding the motion during which Director Cole suggested we contribute \$350.00 thereby covering half of the anticipated expense. Director Frye amended his motion to a \$350.00 contribution which was seconded by Director Lattin. The motion was approved by vote with one director opposed.**

**The Chief said County Commissioners have asked to use the bay at Fire Station 7 for their June 30<sup>th</sup> meeting. Commissioner Ranson told the Chief he would do a county budget overview to see if the county could help finish the upstairs meeting room with "1-A" funds. He said if the funds are available the County may be able to help with the project.**

**He said he has been working on the Boot Jack Ranch inclusion with Dennis Birch and David Schmidt who represent the management of that ranch. They said they would coordinate and contact other property owners in the area to be a part of the inclusion process. He wanted to know what The Board's wishes were as to what should be inclusion requirements.**

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**There followed a general discussion about Inclusion Requirements on the part of the parties involved. Board members decided a workshop should be held because the matter**

would be time consuming. That workshop will be held on Monday June 22<sup>nd</sup> at 6:30 P.M. Directors also asked Assistant Chief Bower to prepare a historic outline of prior inclusion requirements. Assistant Chief Trujillo presented Board members a workshop outline of requirements that need to be addressed in the Inclusion process discussion.

Director Frye commented that during the inclusion process we should meet three criteria; The proposed inclusion cannot detract from the Fire District, It must benefit the taxpayers and cannot cost the Fire District any money. He also felt the inclusion process should go to a contract.

The Chief presented copies of two Fire District Organization Charts to the Board. The first chart represents the existing structure and the second represents a proposed restructuring of the department to provide a better structure to handle future growth of the District. He also reported that the administration had prepared a spread sheet that shows all rigs for the District giving details about the apparatus including their GVW's.

He then presented for general discussion some ideas about how to create office work space for full time employees. There was some at length talk about better utilizing space at station which would involve some major construction. Then some ideas were discussed about using one of the other stations such as station 4 which can be expanded in the future to provide office space. He asked Board members to give some thought to ideas and contact him.

Director Michael Howell made a motion that there being no further business the meeting be adjourned. The motion was seconded by Director Bob Frye and approved by unanimous vote. The meeting was adjourned at 8:15 P.M.

Respectfully submitted

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Richard A. Cole  
Secretary/Treasurer

DISTRICT SEAL