

**RECORD OF PROCEEDINGS OF THE REGULAR MEETING
OF THE PAGOSA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS**

A regular meeting of the Board of Directors of the Pagosa Fire Protection District was held on Tuesday evening, March 10, 2009 in the training room at Fire Station 1, 191 North Pagosa Boulevard. Chairman Maez called the meeting to order at 7:00 P.M.

Present were Directors Ron Maez, LeRoy Lattin, Bob Frye and Dick Cole. Director Michael Howell was absent due to illness. Also present were Chief Ron Thompson, Assistant Chief Administration Diane Bower. Present in the audience were Marvin Graham, Bob Hart, Hank Blum, Chief Graeber, Upper Pine River Fire District and Jeff Dyar, Director, Upper Pine River Fire District.

The minutes from our February 10th meeting were approved by unanimous vote as written. The Board then reviewed and approved without comment the Financial Statements General Fund for the month of February. Director Frye requested that staff prepare a quarterly review of the District budget for the Board. Chief Thompson said they would present a budget review each quarter.

Chief Thompson next presented his monthly report to the Board, the written outline of which was presented to the Board is adopted by reference herein. He said that he has been working with the Airport Authority, County Administration and PAWS about future development of the airport. He explained that the only existing water supply consists of a twelve inch main that feeds a fire pump which supplies water to the HBO through an eight inch main. He said he advised the agencies involved that no new construction is to take place at the airport until an adequate water system is in place.

As to District expansion, the Chief reported that he will be working actively from now on. He said that proposed expansion projects could cause a \$250,000 increase to our budget. He added that he has spoken with a local bank and found that we could “leverage” it into a 4.5 million loan with a ten year pay out. The board requested that Chief Thompson prepare a brief written description of the proposal for review at the next meeting.

Chief Thompson said he has looked into hiring a Battalion Chief Ops Officer but has found the District does not have enough money to create the position. He said we could possibly finance it with the assistance of a SAFER Grant but added that once the grant funds of \$111,000 are gone then the District would be responsible for the rest.

Chief Thompson next addressed the building permit issue as it relates to “deferred submittals.” He said that today the Fire District put out a memo that we would no longer accept deferred submittals. He further said that Fire District officials had a meeting recently with Scott Pierce, Town Building Inspector, a representative of P Q C Construction and an architect from Reynolds & Associates.

He said the purpose of the meeting was to discuss the conflict that exists because the

Building Code and the Fire Code handle “Deferred Submittals” differently. He further explained that the Fire Code does not provide for “Deferred Submittals” whereas the Building Code sets a 60 day limit in time for the builder to submit all plans. He said people who were at the meeting are working on a procedure that will be mutually acceptable to all parties involved.

The next agenda item involved a discussion about Bob Hart Construction and the added concrete slab costs they incurred at Station 7 after a misunderstanding about the size of the slab. After a brief discussion, Director Frye made a motion to make the payment as requested by Hart Construction. Director Cole seconded and the motion carried by unanimous vote.

Director Frye than made a motion to pay out the final completion funds to Hart Construction. Director Cole seconded the motion and it passed by a unanimous vote.

Bob Hart then asked the board to be released from the performance bond they posted for construction of Station 7. Director Cole made a motion to release Hart Construction from the performance bond. Director Lattin seconded the motion which was approved by unanimous vote.

There followed a discussion regarding the I.G.A. agreement regarding impact fees. Chief Thompson gave a brief review of the I.G.A. Agreement as to Impact Fees and again reminded that the new study was needed because the 2006 study was based upon inaccurate and outdated county data from the 1990's.

During discussion about the agreement, Director Frye expressed his concerns because the Fire District also helped fund the prior study which was never acted upon by the prior B.O.C.C. He added that he did not think the Fire District should fund a new study if the current B.O.C.C. were not going to act upon the completed study.

Director Lattin then made a motion that the District enter into the I.G.A. with a stipulation that a “letter of concern”, based on the past history of the B.O.C.C., be sent to the current B.O.C.C. requesting that they give written assurance to the Fire District that they will act upon the study when it is completed. The motion was seconded by Director Frye and carried by a unanimous vote.

Director Frye made a motion that the meeting be temporarily adjourned so that Director Jeff Dyar, Upper Pine River Fire District could make his presentation to the Board. The motion was seconded by Director Lattin and approved by unanimous vote. The meeting was adjourned at 8:20 P.M.

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The meeting was reconvened by Chairman Maez at 10:00 P.M. There followed a general discussion about contracts between Fire Districts and Fire Chiefs. We also briefly

discussed changing the seating of Board members during meetings as recommended by Jeff Dyar that would make a more open appearance to the public.

Under other business, Director Lattin suggested that in the future, the Fire Board meet at 6:30 P.M. instead of 7:00 P.M. After a brief discussion, Director Lattin made a motion that future Board Meetings will begin at 6:30 P.M. Director Cole seconded the motion and it was approved by unanimous vote.

Director Frye then made a motion that the meeting be adjourned. The motion was seconded by Director Lattin and approved by unanimous vote. There being no further business, the meeting was adjourned at 10:20 P.M.

Respectfully Submitted

**Richard A. Cole
Secretary/Treasurer**

DISTRICT SEAL