

**RECORD OF PROCEEDINGS OF THE REGULAR MEETING
OF THE PAGOSA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS**

A regular meeting of the Board of Directors of the Pagosa Fire Protection District was held on Tuesday evening, January 13, 2009 in the training room at Fire Station 1, 191 North Pagosa Boulevard. Chairman Ron Maez called the meeting to order at 7:00 P.M.

Present were Directors Ron Maez, LeRoy Lattin, Bob Frye and Dick Cole. Director Mike Howell was absent for unknown reasons. Also present were Chief Ron Thompson, Asst. Chief Trujillo, Asst. Chief Administration Diane Bower, Firefighter Marvin Graham and representatives from Hart Construction, Bob and Bobby Hart.

Chairman Maez gave the floor to Hart Construction who wanted to present an appeal regarding concrete apron costs for Fire Station 7. Bobby Hart spoke first and explained that when the fire station construction plans were changed from four bays to three bays they were altering their bid without any new plans. He said there was some miss communication between he and Marvin Graham regarding the revised concrete apron.

He further said that as a result of the confusion they underbid the concrete apron costs which ended up costing Hart Construction an additional \$17,949.00. He asked if the District could “work with them” and help with the additional cost.

There followed a brief discussion among board members as to our budget and how the District could find the money to help Hart Construction.

Bob Hart also spoke and again stressed that they were working with “incomplete plans” when they made their initial bid. Ron Maez suggested that the board discuss the matter further with fire department staff and said that we would get back with Hart Construction within two weeks.

The minutes from prior Board Meetings on November 18th and December 1st were next reviewed by the board. Bob Frye made a motion that the Minutes of the November 18th meeting be accepted as written which was seconded by Ron Maez. The motion was passed unanimously by the Board. Ron Maez then made a motion to accept the Minutes of the December 1st meeting as written which was seconded by Bob Frye and approved by a unanimous vote of the Board.

The Board next reviewed without comment the final Fire District Financial Statements for 2008 including a review of the Debt Service accounts.

Chief Thompson next presented his monthly report to the Board, the written outline of

which was presented to Board members is adopted by reference herein. He reported that the department snow plow is back in service after being down for two weeks for transmission repair.

The Chief then asked Firefighter Marvin Graham to give the Board an update on construction progress for Fire Station 7. Marvin reported that the roof is now on the station and electrical and plumbing are roughed in. He said Tyvec vapor barrier is installed and stucco work should start next week. He further reported that the foam insulation and drywall work should be done next week. He also believes the stairs should be done by this Friday.

Marvin further commented as to grading work that had been done voluntarily by Hart Construction. He explained that the irrigation ditch graded above the fire station had to be moved further back to prevent possible flooding and that some retention ponds had to be built downstream. He said Hart Construction relocated the ditch and did all the "dirt work" voluntarily. He estimates the value of that work to be between \$13,000 and \$14,000.

There followed a general discussion regarding Hart Construction's voluntary grading in reference to their request for help with the concrete apron bill.

Marvin also presented to the Board "Construction Change Order No. 2" and asked for approval. The Change order totaled \$2,900 in additional costs which will cover sand and gravel for the septic system, additional dirt movement for the irrigation ditch and installation of two 6 inch drain pipes in the retention ponds. The Board reviewed the change order and a motion was made to approve it by Bob Frye which was seconded by Ron Maez. The motion was approved by unanimous vote of the Board.

The Chief then continued his report to the board. He commented that he was impressed with the quality of new candidates for the position of Manager for the Consolidated Dispatch Center. He said the Interagency Dispatch Board has narrowed the list down to two people who will be interviewed this Friday.

He also spoke about snow removal issues. There followed a general discussion about maintaining the department's snow removal equipment. Bob Frye suggested that the District look into the cost of contracting out snow removal versus buying and maintaining equipment.

The Chief further reported that year end statistics for 2008 showed a twenty percent increase in calls. He said that in 2007 our department responded to 332 calls and in 2008 the number increased to 404 calls.

He also made comments regarding the challenges facing the District as it expands to a county wide department.

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The Board was next presented with a copy of a Resolution Regarding Posting for Meetings. This Resolution is required to be passed annually by Colorado State Law. After review,

Bob Frye made a motion to accept the document as written which was seconded by Ron Maes and passed by unanimous vote of the Board.

Dick Cole then made a motion to adjourn the meeting which was seconded by LeRoy Lattin and passed by unanimous vote. There being no further business, the meeting was adjourned at 9:00 P.M.

Respectfully Submitted

**Richard A. Cole
Secretary/Treasurer**

DISTRICT SEAL